CHANGE CONTROL ACTIVITIES SCHEDULE

As Of -- WEEK ENDING 12/13/2002

No.	Item	Start Date	Details	Status	U	Date Ended
01	PeopleSoft - HR Ref: Kari Alverson	Each Friday on PR Check Issue day	**ACTIVITY**: Update HRSBOX, HRQA, and HRTEST databases throughout the day. . . . . **LOCATION**: N/A . . . . **IMPACT:** These databases will be unavailable during the updates.	Ongoing.		N/A
02	PeopleSoft - HR Ref: Kari Alverson	Monday to Wednesday of each Payroll week	**ACTIVITY**: Bring down HRPROD Application Server from **10am Monday** until **8am Wednesday**. . . . . **LOCATION**: N/A . . . . **IMPACT:** The server will be unavailable during this period of the <u>Payroll week</u>.	Ongoing.		N/A
03	PeopleSoft - HR Ref: Kari Alverson	Wednesday, 11/27/2002	**ACTIVITY**: Apply patches to the HR Production areas from **7am** until **9am**. . . . . **LOCATION**: N/A . . . . **IMPACT:** The server will be unavailable during this period.	Completed	**U**	11/27/2002
04	PeopleSoft - FS Ref: Cheri Detweiler	Each Friday between 1st & 2nd PR Check Issue days	**ACTIVITY**: Update FSSBOX, FSQA, and FSTEST databases from FSPROD data throughout the day. . . . . **LOCATION**: N/A . . . . **IMPACT:** These databases will be unavailable during the updates on those days.	Ongoing.		N/A
05	PeopleSoft - FS Ref: Cheri Detweiler	To Be Determined	**ACTIVITY**: Apply patches to the FS Production areas from **7am** until **9am**. . . . . **LOCATION**: N/A . . . . **IMPACT:** The server will be unavailable during this period.	Waiting for decision.		N/A
06	Computer Systems Ref: Rich Anderson	Each Sunday between 3am and 9am	**ACTIVITY**: Perform maintenance and upgrades on network systems. . . . . **LOCATION**: ISD Computer Room. . . . . **IMPACT:** All City network systems will be unavailable during this period.	Ongoing.		N/A

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No.	Item	Start Date	Details	Status	U	Date Ended
83	Oracle Patch: **Hafnium** Ref: Kari Alverson	Friday, 11/22/2002, All day	**ACTIVITY**: Upgrade Oracle 8.1.5 to Oracle 8.1.7.2.3. . . . . **LOCATION**: ISD Computer Room. . . . . **IMPACT:** BRASS will be unavailable all day during the upgrade, which includes creation of Budget 2004 database and PlayArea 2004.	Completed.	U	11/22/2002
92	PD Netware Servers Ref: Harry Houck	To Be Determined	**ACTIVITY**: Netware Server upgrades, Kevlar and Area Stations. . . . . **LOCATION**: **Police Dept.** *only*. . . . . **IMPACT:** P.D. staff will be notified, by Harry Houck, of outages at the time of the updates. File access and network printing affected for 15 minutes.	Ongoing until completed.		
94	Client Upgrade Ref: Paul Pedron	Thursday, 12/05/2002 thru Tuesday, 12/10/2002	**ACTIVITY**: Client upgrade for both NT/2K AND 9X Novell Clients. . . . . **LOCATION**: DPU/DPW areas, incl. traffic at MSC & Construction Management. . . . . **IMPACT:** The upgrade will occur at the Login.	Completed.	U	12/10/2002
95	HTE Update Ref: Dennis Jones	Saturday, 11/23/2002 thru Sunday, 11/24/2002	**ACTIVITY**: Load updated version 6.1 tape to test environment, following the Utility Billing. . . . . **LOCATION**: ISD Computer room. . . . . **IMPACT:** No affect on the production area.	Completed.	U	11/23/2002
96	HTE Disk Drives Ref: Dennis Jones	To Be Determined	**ACTIVITY**: Add additional disk units to the test environment. . . . . **LOCATION**: ISD Computer room. . . . . **IMPACT:** HTE system will be unavailable during the disk install.	Completed.	U	12/09/2002

CHANGE CONTROL ACTIVITIES SCHEDULE

No.	Item	Start Date	Details	Status	U	Date Ended
97	ISD Maintenance Ref: Rupert Prout	Friday, 11/22/2002, after 5pm.	**ACTIVITY**: ISD performs maintenance tasks affecting MSC Purchasing. . . . . **LOCATION**: Purchasing Division. . . . . **IMPACT:** Affects the Buyers and Administrative Sections, but not the DBE Section. A one-time procedural change will be necessary during the login on Monday morning. Details are in the e-mail note from Rupert to key personnel.	Completed.	U	11/23/2002
98	PeopleSoft Bi-Annual Maintenance Ref: Kari Alverson	To Be Determined (On either a Saturday or a Sunday)	**ACTIVITY**: Perform maintenance of FSPROD and HRPROD databases. . . . . **LOCATION**: ISD . . . . **IMPACT:** The systems and databases will be down for the day.	Waiting for the arrival of scheduled Start Date.		
99	BRASS Update Ref: Kari Alverson	To Be Determined	**ACTIVITY**: Update the BRASS application. . . . . **LOCATION**: ISD . . . . **IMPACT:** Budget system will unavailable for 4 hours.	Waiting for the arrival of scheduled Start Date.		